

## Manager – Accredited Agents

Due to an internal career move, the AFL Players' Association is looking for a Manager – Accredited Agents to join its Legal & Player Affairs team. Reporting to the GM – Legal & Player Affairs, the Manager – Accredited Agents will be responsible for the accreditation, education and regulation of AFLPA accredited agents and advising the broader football industry regarding the role of agents.

With over 90 accredited agents, AFLPA manages the pre-eminent agent regulation scheme in Australia. You will be primarily responsible for the continuing evolution of that scheme, extending the current professional development opportunities for agents and supporting the Agents' Accreditation Board in the role of secretary whilst developing close relationships with accredited player agents.

The successful applicant will be able to demonstrate tertiary level qualifications in sports management/administration or a similar business degree and have 5+ years' experience. In addition, they will also have outstanding presentation capabilities, be highly motivated with strong attention to detail and be excited by the challenge of working in football.

Applications addressing the criteria in the attached position description should be directed to [careers@afplayers.com.au](mailto:careers@afplayers.com.au) by midnight **Friday, 13 September 2019**.

<b>Position Title:</b>	<b>Manager – Accredited Agents</b>
<b>Reports To:</b>	General Manager – Legal & Player Affairs
<b>Primary Objectives:</b>	Responsible for the accreditation, education and regulation of AFLPA accredited agents and informing the broader football industry regarding the role of agents
<b>Technical Competencies</b>	
<p><b>Mandatory</b></p> <ul style="list-style-type: none"> <li>◆ Relevant tertiary qualification in sports management / administration, business or similar</li> <li>◆ Strong understanding of AFL football, including the talent pathway, and the needs of AFL players and player agents</li> </ul> <p><b>Highly Desirable</b></p> <ul style="list-style-type: none"> <li>◆ Experience working in sport</li> <li>◆ Demonstrated understanding of athlete/agent relationship</li> </ul>	
<b>Personal Competencies</b>	
<ul style="list-style-type: none"> <li>◆ Team player</li> <li>◆ Ability to build strong and effective relationships with internal and external stakeholders</li> <li>◆ High level of commitment, enthusiasm and motivation</li> <li>◆ Demonstrated ability to consider competing interests and deal flexibly with rapidly changing environment</li> <li>◆ Highly developed communication skills –verbal and written</li> <li>◆ Highly developed interpersonal skills</li> </ul>	

- ◆ Ability to work autonomously
- ◆ Strong organisational and time management skills
- ◆ Demonstrated ability to make decisions taking into account various considerations
- ◆ Ability to work to tight deadlines
- ◆ Flexibility to travel at short notice to meet business needs
- ◆ Demonstrated ability to objectively manage conflicting points of view

### Key Responsibilities

- ◆ Manage and administer agent accreditation scheme for both new and existing agents' inc agent entry exam, annual new agents' course and annual re-accreditation.
- ◆ Develop and maintain strong working relationships with all accredited agents.
- ◆ Provide support and advice to agents in relation to matters affecting members and prospective members of AFLPA.
- ◆ Administer lodgement of Player and Agent standard agreements.
- ◆ Foster relationships between AFLPA and pathway clubs and leagues.
- ◆ Work with the General Manager Legal & Player Affairs on all issues relating to accredited agents.
- ◆ Manage investigations into alleged breaches of Agent Regulations.
- ◆ Secretary – Agent Accreditation Board.
- ◆ Manage Agent Evaluation framework.
- ◆ Develop and manage continuing professional development program inc delivery of courses, conferences and forums for all agents within prescribed budgets.
- ◆ Provide education sessions regarding agents to players and clubs in talent pathways

### AFL Players' Association' Values

Relationships	<ul style="list-style-type: none"> <li>◆ Connect</li> <li>◆ Care</li> <li>◆ Promote Belonging</li> </ul>
All In	<ul style="list-style-type: none"> <li>◆ Be United</li> <li>◆ Bring Passion</li> <li>◆ Take Ownership</li> </ul>
Growth	<ul style="list-style-type: none"> <li>◆ Go Above &amp; Beyond</li> <li>◆ Seek Continuous Improvement</li> <li>◆ Be Innovative and Agile</li> </ul>
Impact	<ul style="list-style-type: none"> <li>◆ Show Courage</li> <li>◆ Inspire &amp; Influence Others</li> <li>◆ Create Our Legacy</li> </ul>

Trust	<ul style="list-style-type: none"><li>◆ Respect Confidentiality</li><li>◆ Do what you'll say you'll do</li><li>◆ Trust in Others</li></ul>
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